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9 April 1971

MEMORANDUM FOR: Director of Training

SUBJECT : Weekly Report of School of Intelligence and  
World Affairs No. 14, 2 - 8 April 1971

COURSE ACTIVITIES

1. Planning for Next AIS

The 5 - 21 May 1971 Advanced Intelligence Seminar (AIS) will be fairly similar in organization to that of the last AIS. The class will open [REDACTED] spend a half-week at the [REDACTED] and be at Headquarters for the remainder of the time. Major changes involve strengthening the CS element in the class -- there will be 8 CS students in the May running; unifying the domestic and foreign policy elements of the course; allowing students to appraise each day's speakers in an open discussion; and providing special student seminars for collection, production, processing, and management. Although the course has again been oversubscribed, enrollment will be kept to 30. Informal invitations have been issued to several top speakers, including the Director. Colonel White will meet with the class [REDACTED] while the four Deputies will again see the class in their respective conference rooms on the second last day at Headquarters.

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25X1X8

25X1A6a

2. CRS Special Writing Workshop

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A special writing workshop for ten CRS biographic analysts was completed last week by [REDACTED]. A highlight was an informal give-and-take session with CRS Director Harry Eisenbeiss and Deputy Director [REDACTED].

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3. Orientation for Overseas

25X1X8

After three consecutive cancellations last fall and another in February, our two-day Orientation for Overseas (00) has again struggled back to life. Enrollments are running between 10 and 15. An extra offering, scheduled for 20-21 April at the request of OS for 14 persons, is open to other components.

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[REDACTED] Training, has told [REDACTED] he considers that all dependents assigned to Southeast Asia should be enrolled in the OO even though they are enrolled also in a country course sponsored by FE. The C/EUR/[REDACTED] Branch and C/[REDACTED] have lined up suitable returnee wives for use in the ladies' session of the Orientation. 25X1A8a

4. Senior Seminar

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[REDACTED] has been assigned full time for an indefinite period to assist [REDACTED] in the development of the first Senior Seminar.

BRIEFING ACTIVITIES

1. External Briefings

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During the past week, [REDACTED] gave the following briefings:

On 2 April, at the DIS Information Science Center, on CIA, for 14 students attending the Information Science Course.

On 7 April, at the AID Training Center, on CIA, to 13 students in the AID Orientation.

25X1X7

On 8 April, at Headquarters, on CIA and the Intelligence Community, [REDACTED]

2. Briefing Assistance

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Captain Raymond Smyth of Ft. Holabird called to discuss the Army's next Senior Foreign Officer Course which will be held in Arizona. Assuming that we will not be able to participate in it, he asked if he might visit Messrs. [REDACTED] (OER), to get guidance, notes, and outlines to assist the USAINTS staff in preparing similar lectures.

OTHER ACTIVITIES

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1. Proposal for Contract Writing Course

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On Wednesday, [REDACTED] presented a plan for a [REDACTED]-type writing course which he would like to develop for CIA. The package he proposed, using Agency writing examples, includes: (a) 6 half-hour lectures recorded on cassette tapes, (b) 6 drums of slides, which are synchronized with the tapes, (c) a student workbook which would permit students to practice what had been given in the lecture-slide presentation, and (e) an instructor's manual. The main advantages of this package are a standardized presentation on writing, and a workbook to practice the principles taught. Its disadvantage is that it would cost about \$15,000 to develop, and would still require

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the services of a writing instructor to conduct discussions, and particularly to review students' papers and to work with students on their individual writing problems. Thus, there would be no saving in cost of instructors. If the [redacted] approach provides an unusually good method of teaching writing principles, the same advantage could be achieved by having the lectures printed in pamphlet form. The workbook may or

may not have advantages over giving writing assignments related to students' work. Attending the presentation were [redacted], who arranged the meeting; [redacted], NPIC training officer; [redacted],

OSI; and [redacted] for SIWA. NPIC and OSI have used [redacted] contract course a number of times. Also attending were [redacted] now with the

IG Staff, who is working on a survey of OSI; and a representative of TV Station WETA, who was looking at [redacted] proposal for its possible development as an educational program for TV. 25X1A5a1 25X1A5a1

2. USIB Committee Requests Study Guide

Neil Wallace, Secretary of the Intelligence Information Handling Committee of USIB, requested an additional 35 copies of [redacted] study guide on intelligence alerting functions. These copies will be sent by Neil to the DIS Information Science Center, and to the R&D Subcommittee of the IHC. 25X1A9a

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[redacted]  
Chief, School of Intelligence  
and World Affairs

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